

Wisdom Christian Academy Makurdi, Benue State

Plot 1711, Wisdom Academy Street, Beside NKST Igbayue, Genabe Phase III,
Behind Makurdi Correctional Centre (Prisons), Makurdi, Benue State

JOB ADVERTISEMENTS

Wisdom Christian Academy is digital Christian school located in Makurdi, Benue State. It is anchored on three main pillars: Academic Excellence, Christocentric education and digital innovation, aimed at building every child's mental capability, by exposing them to purposeful leadership values, academic, moral, and physical abilities and craftsmanship, using international best practices.

Through a well structured British-Nigerian curriculum, its mission is

"To nurture global leaders where every child is empowered with a Christ-centred digital education, fostering academic excellence, spiritual growth, craft expertise, and technological proficiency to impact the world positively"

Wisdom Christian Academy hereby announces Job Vacancies for the following positions:

Head of School – REF: WISCA HOS

Position: Head of School

Location: Makurdi

Start Date: August, 2025

The Role:

We are seeking a visionary, spiritually mature Head of School to lead our primary School Team. You will oversee academic programs, staff development, enrolment, operations, and spiritual formation—ensuring quality, sustainability, and Christ-centered mission.

Key Responsibilities:

- Provide strategic, spiritual, and academic leadership
- Supervise and mentor staff
- Oversee enrolment and parent communication
- Ensure effective online learning systems
- Manage budget in partnership with bursar
- Build partnerships and maintain regulatory compliance

Requirements:

- Master's degree in Education or related field
- 5+ years in education, 3+ in leadership
- Knowledge of smartboard teaching/administration experience preferred
- Technologically proficient (LMS, remote tools)
- Knowledge of British curriculum
- Strong Christian faith and alignment with our Vision and Mission

How to Apply: Email application letter, CV and credentials as one file to employment@wisca.com.ng using ref. code as subject.

Receptionist – REF: WISCA REC

Position: Receptionist

Location: Makurdi

Start Date: August, 2025

The Role:

Serve as our warm, professional first point of contact for students, parents, and staff. Support daily operations physically and virtually, manage communications, and reflect our Christian ethos.

Key Responsibilities:

- Respond to calls, emails, chats
- Provide accurate school information
- Support enrolment processes
- Manage scheduling and records

Requirements:

- B(ED) English or relevant field
- 1–2 years in reception/admin/customer service
- Strong written and polished verbal communication
- Comfortable with computer/office software and online systems
- Commitment to our Christian values

How to Apply: Email application letter, CV and credentials as one file to employment@wisca.com.ng using ref. code as subject.

Bursar – REF: WISCA BUR

Position: Bursar

Location: Makurdi

Start Date: August, 2025

The Role:

Manage the school's finances with integrity. Handle billing, payments, accounting, and reporting to ensure clear, efficient, and compliant financial operations.

Key Responsibilities:

- Maintain accurate financial records
- Invoice tuition, manage accounts
- Reconcile statements monthly
- Assist with budgeting and forecasting
- Generate financial reports
- Support fundraising efforts

Requirements:

- BSC/HND Accounting/Finance
- 3+ years in finance roles
- Familiarity with accounting software (QuickBooks)
- High attention to detail
- Alignment with Christian stewardship principles

How to Apply: Email application letter, CV and credentials as one file to employment@wisca.com.ng using ref. code as subject.

Teachers – REF: WISCA TCH

Position: Teacher

Location: Makurdi

Start Date: August, 2025

The Role:

Teach, correct, and inspire learners through engaging lessons that develop both academic excellence and Christian character.

Key Responsibilities:

- Deliver lessons with biblical integration
- Use the school's LMS and digital tools
- Assess student learning and provide feedback
- Communicate with students and parents
- Participate in professional development and spiritual formation

Requirements:

- Bachelor's degree in Education or relevant subject
- Fluency in Communication
- Teaching certification preferred
- 2+ years teaching experience
- Proficiency with computer and applications
- Strong Christian faith aligned with our Mission and Vision

How to Apply: Email application letter, CV and credentials as one file to employment@wisca.com.ng using ref. code as subject.

Benefits:

- Competitive Remunerations
- Conducive Teaching and learning Environment
- Other welfare packages
- Proper and routine trainings and exposures
- Enrolment to Pension scheme

Suitably qualified candidates should send their applications letter, CV and credentials as one file, **CLEARLY INDICATING THE REFERENCE CODE AS THE EMAIL SUBJECT** to employment@wisca.com.ng on or before 15th July, 2025.

For more information, visit www.wisca.com.ng